

FREQUENT INSPECTION GUIDE FOR FORKLIFTS

(Internal Combustion)

Instructions:

- (1) Use this guide for frequent inspections (before, during and after operation) of forklifts.

OPERATOR'S PRE-USE SAFETY INSPECTION CHECKLIST INTERNAL COMBUSTION LIFT TRUCK

Operator must make the visual safety checks listed below before operating the vehicle.

ITEM	N/A*	OK	FAULTY
1. Fluid Leaks: Under Truck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Data Plate: Attached/Legible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Engine Oil Level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Coolant Level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Belts and Hoses: Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Wheels and Tires: Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Fuel Fill Cap: In Place/Secure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Fuel Flash Screen: In Place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Propane Cylinder Bracket: Locator Pin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Chain: Condition/Proper Tension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Hydraulic Hose: Condition/Leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Chain and Hose Guards: In Place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Mast Cap Bolts: In Place/Secure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Safety Stops and Latches: In Place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Forks: Condition/Tips Even	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Forks: Ground Clearance at Heel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Fork Positioning Latches: In Place/Proper Tension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Carriage Teeth: Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Overhead Guard: In Place/Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REMEMBER: Tag out faulty vehicle and contact Supervisor.

Forklift Safety Inspections: A Team Effort

*Not Applicable

(Complete Both Sides)

OPERATOR'S PRE-USE SAFETY INSPECTION CHECKLIST INTERNAL COMBUSTION LIFT TRUCK

Operator must make the operational safety checks listed below before operating this vehicle.

ITEM	N/A*	OK	FAULTY
1. Neutral Safety Switch: Operating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Horn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Backup Alarm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Head Lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Turn Signals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Wiper(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Warning Light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Foot Brake: Pedal Holds/Smooth Stop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Parking Brake: Holds Against Accel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Clutch/Gear Shift/Directional Controls: Smooth Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Engine Noise: Normal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Dash Gauges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Steering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Lift Mechanism: Smooth Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Tilt Mechanism: Smooth Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Side Shifter: Smooth Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Fluid Leaks: Under Truck/Near Hoses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REMEMBER: Tag out faulty vehicle and contact Supervisor.

Forklift Safety Inspections: A Team Effort

*Not Applicable

(Complete Both Sides)

----Forklift Safety is a TEAM Effort ----

FREQUENT INSPECTION GUIDE FOR FORKLIFTS

(Electric)

Instructions:

- (1) Use this guide for frequent inspections (before, during and after operation) of forklifts.

OPERATOR'S PRE-USE SAFETY INSPECTION CHECKLIST ELECTRIC LIFT TRUCK

Operator must make the visual safety checks listed below before operating this vehicle.

ITEM	N/A*	OK	FAULTY
1. Fluid Leaks: Under Truck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Data Plate: Attached/Legible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Wheels and Tires: Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Chain: Condition/Proper Tension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Hydraulic Hose: Condition/Leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Chain and Hose Guards: In Place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Mast Cap Bolts: In Place/Secure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Safety Stops and Latches: In Place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Forks: Condition/Tips Even	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Forks: Ground Clearance at Heel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Fork Positioning Latches: In Place/Proper Tension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Carriage Teeth: Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Overhead Guard: In Place/Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REMEMBER: Tag out faulty vehicle and contact Supervisor.

Forklift Safety Inspections: A Team Effort

*Not Applicable

(Complete Both Sides)

OPERATOR'S PRE-USE SAFETY INSPECTION CHECKLIST ELECTRIC LIFT TRUCK

Operator must make the operational safety checks listed below before operating this vehicle.

ITEM	N/A*	OK	FAULTY
1. Neutral Safety Switch: Operating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Horn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Backup Alarm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Head Lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Turn Signals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Wiper(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Warning Light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Foot Brake: Pedal Holds/Smooth Stop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Parking Brake: Holds Against Accel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Directional Controls: Smooth Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Motor Noise: Normal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Emergency Battery Disconnect	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Dash Gauges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Battery Voltage: In Operating Range	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Steering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Lift Mechanism: Smooth Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Tilt Mechanism: Smooth Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Side Shifter: Smooth Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Fluid Leaks: Under Truck/Near Hoses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Deadman Seat Brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REMEMBER: Tag out faulty vehicle and contact Supervisor.

Forklift Safety Inspections: A Team Effort

Not Applicable

(Complete Both Sides)

----Forklift Safety is a TEAM Effort ----